JOB DESCRIPTION

Title of position	Information Technology Risk Manager
Contract type	Permanent
Department	D&T
Reporting to	APAC Head of Governance
Job description date	6th December 2021
Position opening start	January 2021

Position Summary

Working closely with the APAC Head of governance in order to secure information, create, and implement strategies to minimize the variety of risks that could threaten the key information.
To partner with the business to continually assess and identify potential risks, evaluating these to ensure that they are appropriately mitigated through properly implemented policies, procedures, training, systems and controls.

Main responsibilities and duties of the role

- Monitoring and managing the IT systems to ensure that they are secure
- Ensure that IT control framework for the activities under the CIO responsibilities across APAC locations are aligned to the global framework when relevant and undertaking the risk reviews.
- Identifying potential regulatory and non-regulatory IT risks through thorough and ongoing risk assessments with relevant business leads
- Assisting in finding practical and cost-effective solutions to identified or revealed security and risk issues
- Building and maintaining strong and positive working relationships and effective means of communication with other risk associates, including the Enterprise Risk Management, Operational Risk Management, and so on
- Providing direction and guidance in the development, implementation, and communication of risk-related policies and standards
- Working in relation and conformity with internal and external auditors
- Evaluating alternative means of reducing the firm's exposure
- Providing guidance to employees, colleagues and/or governance stakeholder
- Providing aggregated risk supervision, measurement and reporting activities.
- Actively engaging in end-to-end risk remediation planning, resolution, and monitoring activities.
- Preparing the IT risk management budgets.
- Assist the APAC Head of governance on the CIO governance topics
- Serve as the point of contact for the Technology Risk Management
- Assist with the Technology Risk reporting operations, including scheduling key monthly meetings, monitoring key milestones, escalation of past due activities, problem triage and management, and archiving key monthly artifacts for audit purposes.
- Develop on-going technology risk reporting, monitoring key trends and defining metrics to regularly measure control effectiveness

- Leading the IT Business Process Improvement and contribute to the review of internal processes and activities and identify potential opportunities for improvement.
- Adhere to, advise, oversee, monitor and enforce enterprise frameworks and methodologies that relate to technology controls.
- Influence behavior to reduce risk and foster a strong technology risk management culture throughout the enterprise.

Technical skill requirements

- be computer savvy; he/she must have a deep knowledge of computer systems
- be familiar with various computer programming languages, is a plus
- Sound knowledge in Power BI, Excel advanced features (pivot table, Diagram...) and PowerPoint to be able to create setup and present Dashboard, report for KRI.
- Sound trouble shooting skills with ability to communicate to IT and business users
- Ability to create reports on Business Intelligence tools
- Ability to explore, develop and adapt using automation tools
- Scripting skill with any programming language or SQL is a plus
- Strong Skills in cloud environment architecture a plus
- Fluent in English, however French and other Asian languages is a plus to implement control on local applications
- CISSP, CISA, CRISC certifications

Job Qualification (education, years of experience and other soft skills)

- Bachelor's degree (information technology, computer science, information security or a related field)
- At least 6 years of professional working experience in a similar position in banking (or in a highly regulated environment)
- Familiar with applicable banking regulations and how they impact the information technology (IT) department
- Strong interpersonal skills and the ability to develop effective trustworthy relationships with the IT department and business stakeholders
- Staying aware of Information Security current affairs, business continuity, data management, security and encryption, and vulnerability analysis and audit
- Excellent communication skills, both written and verbal to be able to articulate complex IT risks in simple business terms
- Excellent problem solving and self-management skills in order to tactically and analytically solve technical problems and successfully handling management information and metrics design, collection, analysis, reports, etc.
- Advanced knowledge of organization, technology controls, security and risk issues
- Demonstrated ability to participate in complex, comprehensive or large projects and initiatives
- Ability to serve as a lead expert resource in technology controls and information security for project teams, the business and outside vendors
- Audit or controls background, Big Four experience a plus
- Experience with Key Risk Indicators and Technology Risk reporting preferred