

## JOB DESCRIPTION

<b>Title of position</b>	IT IAM Specialist
<b>Contract type</b>	Permanent
<b>Department</b>	D&T
<b>Reporting to</b>	Head of IT security
<b>Job description date</b>	2 <sup>nd</sup> February 2021

### Main responsibilities and duties of the role

- Understand the full users' identity and access management life cycle, including user on boarding, transfer and off boarding.
- Coordinates security administration activities on various platforms, applications and systems, ensuring access is granted in accordance with global IAM policy, established standards and procedures
- Be able to priorities business request and to escalate when require
- Be able to understand different cause of behavior on the user account and manages system access issues with redirection to relevant parties when require
- Be able to work on different data type and convert data from different source into standardized format.
- Implements Level 1 access management periodic controls in accordance with the global security policy and local regulatory requirements.
- Assists in the management of IAM audit points both internal and external to the team.
- Develop tools to streamline or to automate daily operation to enhance user access provisioning and de-provisioning across different platform in accordance with the bank's policy.
- Maintain a centralized repository to keep track of change and validation from concerned stakeholders.

### Technical skill requirements

- Degree in Information Technology or equivalent work experience
- Demonstrate knowledge and understanding of user identity access management concepts and principles
- Familiar with identity and access management tool
- Sound trouble shooting skills with ability to communicate to IT and business users
- Be able to follow and adhere to local or global regulatory requirement, and internal policy for access management
- Ability to create reports on Business Intelligence tools
- Ability to explore, develop and adapt using automation tools
- Basic knowledge of Window Active Directory and PowerShell
- Scripting skill with any programming language or SQL is a plus
- Fluent in English, French and other Asian languages is a plus to implement control on local applications
- CISA, CCISP or other information security related certificates

**Job Qualification (education, years of experience and other soft skills)**

- At least 2-5 years hands-on experiences in access management activities in financial services industry